

# Selecting the *Correct* Employer Record from Multiple Possibilities

*Presented by*

**ECDD Training Academy  
Employment & Career Development Division  
Employment Security Department**



**Employment  
Security  
Department**  
WASHINGTON STATE

Employer records come into SKIES from a number of directions, and how they get there can help determine which ones you'll want to use, for notes, contacts, job orders, etc.

You can tell where they come from by looking for the words **in RED** at the bottom of the **Employer > Employer Info > Profile** tab in SKIES. This composite slide shows those indications of a record's origin as you'll see them on screen.

- Records can come into SKIES directly from **TAXIS**, the **Tax Information System** of the Employment Security Department. There should be at least one in SKIES for every business paying UI taxes.

Employers - Profile

SKIES Services, Knowledge & Information Exchange System

Employer: FRED MEYER

Employer ID  Execute

Profile Benefits/Contacts Business Desc./Service Int.

**Employer Profile**

SKIES Employer ID  UBI Number  Federal Employer Id Number (EIN)

**Employer Created By: INTERFACE TAXIS**

**Employer Created By: DATA CONVERSION TAXIS**

**Employer Created By: GO2Worksource.com or A.JB or Job Central**

**Employer Created By: SKIES**

**Employer Created By: DATA CONVERSION JOBNET**

- They can be records created in the old JobNet software which predated SKIES.
- They can be created directly in SKIES, by WorkSource Staff members – perhaps unnecessarily, if they're hasn't been a thorough enough search for a previous record.
- Or they can be generated by the employer's having registered on the Go2WorkSource.biz website, in order to post a WS or WX-prefix job order.

There are other ways to identify the origin of records, and get clues about choosing between them, even before you reach any specific record. Here we see a selection of records brought up by querying "Fred Meyer%", and selecting "Spokane" as the county. Clicking on the name for any item in this list will highlight that line entry, and bring up a flash screen showing the origin of that particular employer record, as you can see from the next three pages.

**Locate Employer**

Employer Name

Has Job Orders?	UBI Number	Name	Phone	Address	City	Zip	Details
<input type="checkbox"/>	Select	FRED MEYER					
<input checked="" type="checkbox"/>	Select	600422062 FRED MEYER	(308) 535-9112	12120 N DIVISION ST	SPOKANE	99218	
<input type="checkbox"/>	Select	602342738 FRED MEYER	(503) 232-8844	400 S THOR ST	SPOKANE	99202	
<input type="checkbox"/>	Select	600422062 FRED MEYER	(308) 535-9112	N 4750 DIVISION	SPOKANE	99207	
<input checked="" type="checkbox"/>	Select	600422062 FRED MEYER	(308) 535-9112	E 525 FRANCIS AVE	SPOKANE	99207	
<input checked="" type="checkbox"/>	Select	602225793 FRED MEYER	(503) 232-8844	15609 E SPRAGUE	SPOKANE	99037	
<input checked="" type="checkbox"/>	Select	600422062 FRED MEYER	(509) 489-3750	400 S THOR	SPOKANE	99202	
<input type="checkbox"/>	Select	600422062 FRED MEYER	(308) 535-9112	E 5204 SPRAGUE AVE	SPOKANE	99206	
<input type="checkbox"/>	Select	602342738 FRED MEYER 023	(425) 865-8560	400 S THOR ST	SPOKANE	99202	
<input type="checkbox"/>	Select	602342738 FRED MEYER 023	(509) 921-5350	15609 E SPRAGUE AVE	VERADALE	99037	
<input type="checkbox"/>	Select	602342738 FRED MEYER 023	(425) 865-8560	12120 N DIVISION ST	SPOKANE	99208	
<input type="checkbox"/>	Select	602342738 FRED MEYER 023	(425) 865-8560	525 E FRANCIS AVE	SPOKANE	99207	
<input checked="" type="checkbox"/>	Select	600422062 FRED MEYER 810	(509) 921-5350	15609 E SPRAGUE AVE.	VERADALE	99037	
<input type="checkbox"/>	Select	601215170 FRED MEYER JEWELERS	(503) 797-5541	400 S THOR ST	SPOKANE	99202	
<input type="checkbox"/>	Select	601215170 FRED MEYER JEWELERS	(503) 797-5541	4750 N DIVISION ST 242	SPOKANE	99207	
<input type="checkbox"/>	Select	601215170 FRED MEYER JEWELERS	(503) 797-5541	12120 N DIVISION	SPOKANE	99208	
<input checked="" type="checkbox"/>	Select	601215170 FRED MEYER JEWELERS	(503) 797-5541	14700 E INDIANA AVE 2038	SPOKANE	99216	
<input type="checkbox"/>	Select	601215170 FRED MEYER JEWELERS	(503) 797-5541	15609 E SPRAGUE AVE	VERADALE	99037	
<input type="checkbox"/>	Select	601215170 FRED MEYER JEWELERS	(503) 797-5541	525 E FRANCIS AVE	SPOKANE	99207	
<input type="checkbox"/>	Select	602225793 FRED MEYER STORES	(503) 232-8844	12120 N DIVISION ST	SPOKANE	99218	
<input type="checkbox"/>	Select	602342738 FRED MEYER STORES IN	(503) 232-8844	6100 E LAKE SAMMAMISH PK	ISSAWUAH	98029	
<input type="checkbox"/>	Select	602342738 FRED MEYER STORES IN	(503) 232-8844	525 E FRANCIS AVE	SPOKANE	99208	

This screen shot shows where you would click to bring up that information. Notice that this record's source is INTERFACE TAXIS.

**Locate Employer**

**Employer Name** FRED MEYER%

Has Job Orders?	UBI Number	Name	Phone	Address	City	Zip	Details
<input type="checkbox"/>	Select	FRED MEYER					
<input checked="" type="checkbox"/>	Select	600422062 FRED MEYER	(308) 535-9112	12120 N DIVISION ST	SPOKANE	99218	
<input type="checkbox"/>	Select	602342738 FRED MEYER	(503) 232-8844	400 S THOR ST	SPOKANE	99202	
<input type="checkbox"/>	Select	600422062 FRED MEYER	(308) 535-9112	N 4750 DIVISION	SPOKANE	99207	
<input checked="" type="checkbox"/>	Select	600422062 FRED MEYER	(308) 535-9112	E 525 FRANCIS AVE	SPOKANE	99207	
<input checked="" type="checkbox"/>	Select	602225793 FRED MEYER	(503) 232-8844	15609 E SPRAGUE	SPOKANE	99037	
<input checked="" type="checkbox"/>	Select	600422062 FRED MEYER	(509) 489-3750	400 S THOR	SPOKANE	99202	
<input type="checkbox"/>	Select	600422062 FRED MEYER				99206	
<input type="checkbox"/>	Select	602342738 FRED MEYER 023				99202	
<input type="checkbox"/>	Select	602342738 FRED MEYER 023				99037	
<input type="checkbox"/>	Select	602342738 FRED MEYER 023				99208	
<input type="checkbox"/>	Select	602342738 FRED MEYER 023				99207	

Return

Employer

This record is created by INTERFACE TAXIS

OK

This one is DATA CONVERSION TAXIS, so it's an older record.

**Locate Employer**

Employer Name

Has Job Orders?	UBI Number	Name	Phone	Address	City	Zip	Details
<input type="checkbox"/>	Select	FRED MEYER					
<input checked="" type="checkbox"/>	Select	600422062 FRED MEYER	(308) 535-9112	12120 N DIVISION ST	SPOKANE	99218	
<input type="checkbox"/>	Select	602342738 FRED MEYER	(503) 232-8844	400 S THOR ST	SPOKANE	99202	
<input type="checkbox"/>	Select	600422062 FRED MEYER	(308) 535-9112	N 4750 DIVISION	SPOKANE	99207	
<input checked="" type="checkbox"/>	Select	600422062 FRED MEYER	(308) 535-9112	E 525 FRANCIS AVE	SPOKANE	99207	
<input checked="" type="checkbox"/>	Select	602225793 FRED MEYER	(503) 232-8844	15609 E SPRAGUE	SPOKANE	99037	
<input checked="" type="checkbox"/>	Select	600422062 FRED MEYER	(509) 489-3750	400 S THOR	SPOKANE	99202	
<input type="checkbox"/>	Select	600422062 FRED MEYER				99206	
<input type="checkbox"/>	Select	602342738 FRED MEYER 023				99202	
<input type="checkbox"/>	Select	602342738 FRED MEYER 023				99037	
<input type="checkbox"/>	Select	602342738 FRED MEYER 023				99208	
<input type="checkbox"/>	Select	602342738 FRED MEYER 023				99207	

Employer

 This record is created by DATA CONVERSION TAXIS

And another INTERFACE TAXIS one.

**Locate Employer**

**Employer Name** FRED MEYER%

Has Job	Orders?	UBI Number	Name	Phone	Address	City	Zip	Details
<input type="checkbox"/>	Select		FRED MEYER					
<input checked="" type="checkbox"/>	Select	600422062	FRED MEYER	(308) 535-9112	12120 N DIVISION ST	SPOKANE	99218	
<input type="checkbox"/>	Select	602342738	FRED MEYER	(503) 232-8844	400 S THOR ST	SPOKANE	99202	
<input type="checkbox"/>	Select	600422062	FRED MEYER	(308) 535-9112	N 4750 DIVISION	SPOKANE	99207	
<input checked="" type="checkbox"/>	Select	600422062	FRED MEYER	(308) 535-9112	E 525 FRANCIS AVE	SPOKANE	99207	
<input checked="" type="checkbox"/>	Select	602225793	FRED MEYER	(503) 232-8844	15609 E SPRAGUE	SPOKANE	99037	
<input checked="" type="checkbox"/>	Select	600422062	FRED MEYER	(509) 489-3750	400 S THOR	SPOKANE	99202	
<input type="checkbox"/>	Select	600422062	FRED MEYER	(308) 535-9112	E 5204 SPRAGUE AVE	SPOKANE	99206	
<input type="checkbox"/>	Select	602342738	FRED MEYER 023	(425) 865-8560	400 S THOR ST	SPOKANE	99202	
<input type="checkbox"/>	Select	602342738	FRED MEYER 023	(509) 921-5350	15609 E SPRAGUE AVE	VERADALE	99037	
<input type="checkbox"/>	Select	602342738	FRED MEYER 023	(425) 865-8560	400 S THOR ST	SPOKANE	99202	
<input type="checkbox"/>	Select	602342738	FRED MEYER 023	(425) 865-8560	400 S THOR ST	SPOKANE	99202	

Return

**Employer** [X]

 This record is created by INTERFACE TAXIS

OK

Two more clues to choosing the right record are incorporated into this Summary screen you see whenever there are two or more employer records meeting your search criteria.

## Two more clues

The screenshot shows a web application interface for locating employers. At the top, there is a header with the SKIES logo and the text 'Services, Knowledge & Information Exchange System'. To the right of the header, it says 'ST040 4.02.0'. Below the header is a 'Display' button. The main section is titled 'Locate Employer' and contains a search box for 'Employer Name' with the text 'FRED MEYER%'. Below the search box is a table of results. The table has columns for 'Has Job Orders?', 'UBI Number', 'Name', 'Phone', 'Address', 'City', 'Zip', and 'Details'. The 'Has Job Orders?' column contains checkboxes, some of which are checked. The 'Details' column contains a vertical bar with a red highlight, indicating that a record is selected. A 'Return' button is located at the bottom right of the table.

Has Job Orders?	UBI Number	Name	Phone	Address	City	Zip	Details
<input type="checkbox"/>	Select	FRED MEYER					
<input checked="" type="checkbox"/>	Select	FRED MEYER	(308) 535-9112	12120 N DIVISION ST	SPOKANE	99218	
<input type="checkbox"/>	Select	FRED MEYER	(503) 232-8844	400 S THOR ST	SPOKANE	99202	
<input type="checkbox"/>	Select	FRED MEYER	(308) 535-9112	N 4750 DIVISION	SPOKANE	99207	
<input checked="" type="checkbox"/>	Select	FRED MEYER	(308) 535-9112	E 525 FRANCIS AVE	SPOKANE	99207	
<input checked="" type="checkbox"/>	Select	FRED MEYER	(503) 232-8844	15609 E SPRAGUE	SPOKANE	99037	
<input checked="" type="checkbox"/>	Select	FRED MEYER	(509) 489-3750	400 S THOR	SPOKANE	99202	
<input type="checkbox"/>	Select	FRED MEYER	(308) 535-9112	E 5204 SPRAGUE AVE	SPOKANE	99206	
<input type="checkbox"/>	Select	FRED MEYER 023	(425) 865-8560	400 S THOR ST	SPOKANE	99202	
<input type="checkbox"/>	Select	FRED MEYER 023	(509) 921-5350	15609 E SPRAGUE AVE	VERADALE	99037	
<input type="checkbox"/>	Select	FRED MEYER 023	(425) 865-8560	12120 N DIVISION ST	SPOKANE	99208	
<input type="checkbox"/>	Select	FRED MEYER 023	(425) 865-8560	525 E FRANCIS AVE	SPOKANE	99207	
<input checked="" type="checkbox"/>	Select	FRED MEYER 810	(509) 921-5350	15609 E SPRAGUE AVE.	VERADALE	99037	
<input type="checkbox"/>	Select	FRED MEYER JEWELERS	(503) 797-5541	400 S THOR ST	SPOKANE	99202	
<input type="checkbox"/>	Select	FRED MEYER JEWELERS	(503) 797-5541	4750 N DIVISION ST 242	SPOKANE	99207	
<input type="checkbox"/>	Select	FRED MEYER JEWELERS	(503) 797-5541	12120 N DIVISION	SPOKANE	99208	
<input checked="" type="checkbox"/>	Select	FRED MEYER JEWELERS	(503) 797-5541	14700 E INDIANA AVE 2038	SPOKANE	99216	
<input type="checkbox"/>	Select	FRED MEYER JEWELERS	(503) 797-5541	15609 E SPRAGUE AVE	VERADALE	99037	
<input type="checkbox"/>	Select	FRED MEYER JEWELERS	(503) 797-5541	525 E FRANCIS AVE	SPOKANE	99207	
<input type="checkbox"/>	Select	FRED MEYER STORES	(503) 232-8844	12120 N DIVISION ST	SPOKANE	99218	
<input type="checkbox"/>	Select	FRED MEYER STORES IN	(503) 232-8844	6100 E LAKE SAMMAMISH PK	ISSAWUAH	98029	
<input type="checkbox"/>	Select	FRED MEYER STORES IN	(503) 232-8844	525 E FRANCIS AVE	SPOKANE	99208	

- The first column of the display shows whether there have been any job orders posted for any given line entry.
- The last column, "Details", allows you to take a "sneak peek" at the employer's Profile screen for any line item on the list, as we'll see on the next slide.

Clicking on "Return" takes you back to the Summary list; clicking on "Select" does just that – selects this record, and gives you full access to it, not just to the three tabs shown here.

**SKIES** Services, Knowledge & Information Exchange System

Employer: **FRED MEYER**

EM020 4.12.1

Return Select

Profile Benefits/Contacts Business Desc./Service Int.

### Employer Profile

SKIES Employer ID  UBI Number  Federal Employer Id Number (EIN)

**Business Name**  **Owners Name**

Email  Phone  Fax

**NAICS Code**  Warehouse Clubs and Supercenters

**Employer Status**  **Inactivation Person**  **Inactivation Date**

**Inactivation Reason**

**Mailing Address**  **Company Address**

**City**  **State**  **City**  **State**

**Zip**   **County**  **Zip**   **County**

Select **Office Assigned** **Staff Assigned**

<input checked="" type="checkbox"/>	WORKSOURCE PIERCE	
<input type="checkbox"/>	AMERICAN LAKE/ PIERCE COUNTY	
<input type="checkbox"/>	ECDD	

Public Transportation  Minority/Women Owned Business  Federal Contractor  Ability to Host OJT  Affirmative Action

URL  Job Contact URL  Company Size

Ownership  Employer Sector

**Employer Created By:** INTERFACE TAXIS

Now, let's go back to the summary list of records we saw, for Fred Meyer stores in Spokane

We're looking for a Spokane-area record for a Fred Meyer store, so we can post a job order for them; specifically, for a store located at **400 S Thor Street**. Notice that there are three records showing here, with two different UB I numbers. Which is the right record to pick?

This one in the middle has some prior job orders attached to it. Shouldn't we choose it?

Let's look closer.

**Locate Employer**

Employer Name:

Has Job Orders?	UBI Number	Name	Phone	Address	City	Zip	Detail
<input type="checkbox"/>	<input type="text" value="Select"/>	FRED MEYER					
<input checked="" type="checkbox"/>	Select 600422062	FRED MEYER	(308) 535-9112	12120 N DIVISION ST	SPOKANE	99218	
<input type="checkbox"/>	Select 602342738	FRED MEYER	(503) 232-8844	400 S THOR ST	SPOKANE	99202	
<input type="checkbox"/>	Select 600422062	FRED MEYER	(308) 535-9112	N 4750 DIVISION	SPOKANE	99207	
<input checked="" type="checkbox"/>	Select 600422062	FRED MEYER	(308) 535-9112	E 525 FRANCIS AVE	SPOKANE	99207	
<input checked="" type="checkbox"/>	Select 602225793	FRED MEYER	(503) 232-8844	15609 E SPRAGUE	SPOKANE	99037	
<input checked="" type="checkbox"/>	Select 600422062	FRED MEYER	(509) 489-3750	400 S THOR	SPOKANE	99202	
<input type="checkbox"/>	Select 600422062	FRED MEYER	(308) 535-9112	E 5204 SPRAGUE AVE	SPOKANE	99206	
<input type="checkbox"/>	Select 602342738	FRED MEYER 023	(425) 865-8560	400 S THOR ST	SPOKANE	99202	
<input type="checkbox"/>	Select 602342738	FRED MEYER 023	(509) 921-5350	15609 E SPRAGUE AVE	VERADALE	99037	
<input type="checkbox"/>	Select 602342738	FRED MEYER 023	(425) 865-8560	12120 N DIVISION ST	SPOKANE	99208	
<input type="checkbox"/>	Select 602342738	FRED MEYER 023	(425) 865-8560	525 E FRANCIS AVE	SPOKANE	99207	
<input checked="" type="checkbox"/>	Select 600422062	FRED MEYER 810	(509) 921-5350	15609 E SPRAGUE AVE.	VERADALE	99037	
<input type="checkbox"/>	Select 601215170	FRED MEYER JEWELERS	(503) 797-5541	400 S THOR ST	SPOKANE	99202	
<input type="checkbox"/>	Select 601215170	FRED MEYER JEWELERS	(503) 797-5541	4750 N DIVISION ST 242	SPOKANE	99207	
<input type="checkbox"/>	Select 601215170	FRED MEYER JEWELERS	(503) 797-5541	12120 N DIVISION	SPOKANE	99208	
<input checked="" type="checkbox"/>	Select 601215170	FRED MEYER JEWELERS	(503) 797-5541	14700 E INDIANA AVE 2038	SPOKANE	99216	
<input type="checkbox"/>	Select 601215170	FRED MEYER JEWELERS	(503) 797-5541	15609 E SPRAGUE AVE	VERADALE	99037	
<input type="checkbox"/>	Select 601215170	FRED MEYER JEWELERS	(503) 797-5541	525 E FRANCIS AVE	SPOKANE	99207	
<input type="checkbox"/>	Select 602225793	FRED MEYER STORES	(503) 232-8844	12120 N DIVISION ST	SPOKANE	99218	
<input type="checkbox"/>	Select 602342738	FRED MEYER STORES IN	(503) 232-8844	6100 E LAKE SAMMAMISH PK	ISSAWUAH	98029	
<input type="checkbox"/>	Select 602342738	FRED MEYER STORES IN	(503) 232-8844	525 E FRANCIS AVE	SPOKANE	99208	

This record has 131 Notes attached to it! We've been very busy over the years, using this record, right?

**SKIES** Services, Knowledge & Information Exchange System

131 Notes Found

Return Select

EM020 4.12.1

**Employer: FRED MEYER**

Profile Benefits/Contacts Business Desc./Service Int.

### Employer Profile

SKIES Employer ID: 1099394 UBI Number: 600422062 Federal Employer Id Number (EIN): 93-0798202

**Business Name:** FRED MEYER **Owners Name:** ROUNDUP CO

Email: Phone: (509) 489-3750 Fax:

**NAICS Code:** 452111 Department Stores (except Discount Department Stores)

**Employer Status:** INACTIVE **Inactivation Person:** INTERFACE, TAXIS **Inactivation Date:** 10/05/2002

**Mailing Address:** 525 EAST FRANCIS **Company Address:** 400 S THOR

FAX: 483-5150

**City:** SPOKANE **State:** WA **City:** SPOKANE **State:** WA

**Zip:** 99207 **County:** JEFFERSON **Zip:** 99202 **County:** SPOKANE

Select	Office Assigned	Staff Assigned
<input checked="" type="checkbox"/>	CAREER PATH SERVICES/SPOKANE	
<input checked="" type="checkbox"/>	JOB RESOURCE CENTER	INTERFACE, TAXIS
<input checked="" type="checkbox"/>	WORKSOURCE SPOKANE	ELMORE, CHARLES H.

Public Transportation  Minority/Women Owned Business  Federal Contractor  Ability to Host OJT  Affirmative Action

URL: Job Contact URL: Company Size: OVER 500 EMI

Ownership: CORPORATIONS Employer Sector:

**Employer Created By:** DATA CONVERSION TAXIS

It also has several different offices attached to it, as well as a number of different designated agents. Looks even better, right?

And, best of all, of the three employer records shown, it's the only one with attached job orders. Here, you can see that we've attached job orders as recently as July of 2006 . . . And there are 72 more, going back as far as Sept. of 2000 (take our word for it, OK?).

**Job Order Summary**

Select	Job Order #	Job Title	Status	Openings	Open Date	Close Date
<input type="checkbox"/>	WA1509532	FREIGHT CLERK PT	CLOSED	1	06/29/2006	07/27/2006
<input type="checkbox"/>	WA1500691	MEAT WRAPPER, P/T	CLOSED	1	06/09/2006	07/06/2006
<input type="checkbox"/>	WA1474223	FREIGHT CLERK PT	PLACED	1	04/19/2006	07/18/2006
<input type="checkbox"/>	WA1474222	SEAFOOD SALESPERSON PT	CLOSED	2	04/19/2006	04/26/2006
<input type="checkbox"/>	WA1447142	FREIGHT CLERK P/T	CLOSED	1	02/01/2006	03/01/2006
<input type="checkbox"/>	WA1388505	CUSTOMER SERVICE/COUNTER CLERK P	CLOSED	1	07/21/2005	10/03/2005
<input type="checkbox"/>	WA1388226	FREIGHT CLERK PT	CLOSED	1	07/21/2005	10/19/2005
<input type="checkbox"/>	WA1378026	ON SITE MAINTENANCE PERSON PT	CLOSED	1	06/20/2005	08/18/2005
<input type="checkbox"/>	WA1371499	MAINTENANCE PERSON P	CLOSED	1	05/31/2005	06/08/2005
<input type="checkbox"/>	WA1362633	FLORAL CLERK FULL TIME	CLOSED	1	05/04/2005	07/21/2005
<input type="checkbox"/>	WA1362488	SERVICE FISH COUNTER CLERK PT	CLOSED	1	05/04/2005	07/21/2005
<input type="checkbox"/>	WA1330911	SECTION HEAD F/T	CLOSED	1	01/24/2005	03/24/2005
<input type="checkbox"/>	WA1293285	PART TIME MEAT WRAPPER	CLOSED	1	08/19/2004	11/17/2004
<input type="checkbox"/>	WA1276792	JANITOR, GRAVEYARD PART TIME	CLOSED	1	06/18/2004	09/16/2004
<input type="checkbox"/>	WA1273079	DELI-CLERKS P	CLOSED	3	06/04/2004	07/07/2004
<input type="checkbox"/>	WA1271642	LOSS PREVENTION SPECIALIST F/T	PLACED	1	05/28/2004	08/26/2004

Let's take another look at the Profile screen for this record, though. And this time, we're going to check into two different fields.

- The first one indicates that the record is INACTIVE; and that this change in Status was due to "INTERFACE, TAXIS", as the "Person" causing inactivation.

Services, Assistance & Information Exchange System

Employer: FRED MEYER

Profile Benefits/Contacts Business Desc./Service Int

**Employer Profile**

SKIES Employer ID 1099394 UBI Number 600422002 Federal Employer Id Number (EIN) 93-0798202

**Business Name** FRED MEYER Owners Name ROUNDUP CO

Email Phone (509) 489-3750 Fax

NAICS Code 452111 Department Stores (except Discount Department Stores)

**Employer Status** INACTIVE Inactivation Person INTERFACE, TAXIS Inactivation Date 10/05/2002

Inactivation Reason

**Mailing Address** 525 EAST FRANCIS City SPOKANE State WA Zip 99207

**Company Address** 400 S THOR City SPOKANE State WA Zip 99202 County JEFFERSON

Select **Office Assigned** Staff Assigned

<input checked="" type="checkbox"/>	CAREER PATH SERVICES/SPOKANE	
<input checked="" type="checkbox"/>	JOB RESOURCE CENTER	INTERFACE, TAXIS
<input checked="" type="checkbox"/>	WORKSOURCE SPOKANE	ELMORE, CHARLES H.

Public Transportation  Minority/Women Owned Business  Federal Contractor  Ability to Host OJT  Affirmative Action

URL Job Contact URL Company Size OVER 500 EMI

Ownership CORPORATIONS Employer Sector

**Employer Created By:** DATA CONVERSION TAXIS

- And yet we see at the bottom of the page that this employer record was created by the DATA CONVERSION TAXIS process, which happened back in April of 2002.

So, maybe this *isn't* the latest record. How can we tell? By looking at the record as it appears in the TAXIS database of Employment Security. (This may be something you aren't cleared for, but someone in your Business Services Unit should be, whether it's the Business Services Manager, the Job Order Specialist on your Job Order Control Desk, or someone else.)

Here's this same business, as it appears in TAXIS, on the main Employer Status Inquiry (ZAC) screen. This is one of the data screens in TAXIS which helps to generate our employer records in SKIES.

First, notice the "Inactive Reason" field circled in the upper right. Here we see an abbreviation for "Ceased Business with Successor". Follow the arrow across the screen, to another field which holds our agency's identification code – the ES Reference Number, shown here as "EMPR NUM" – for that successor, plus the date it

took over from the old business entity.

## TAXIS screen (ZAC) for Fred Meyer (UBI 600 422 062)

```
EMPLOYER STATUS INQUIRY                                ZAC
EMPR NUM 503339-00 6      FEIN 93-0798202      DTO 600      TRAN DATE 09/16/09
STATUS INACTIVE          UBI 600 422 062 000
BUS NAME FRED MEYER
MAILING ADDRESS          LIAB LIABLE
FRED MEYER              SUBJECT 04/01/03
ROUND UP COMPANY        LIABLE 12/11/81
C/O DEB LARSON          INACTIVE 12/31/02
3800 SE 22ND AVE       OR 97202-2918 REINSTAT
PORTLAND               DETERMTN 12/11/81
COUNTRY
BUS PHONE (308)535-9112  NUM EMP 507  BUS STR CORP  CLASS 115  PYMT T
FAX PHONE
OWNER ROUNDUP CO
POWER OF ATTY
CONT SH PLS BUS P/B MULT RPTS CORPORATE OFFICERS
N 072 P OPTED OUT NONE TOTAL 012 OPT OUT 000
CORP TYPE
ELECT DATE 05/24/84 ELECTION N
AUDIT ISSUE DT 05/92 AUDIT COMPL DT 10/92
BANK NAME NATIONALBK
BANK BRANCH WICHITAFAL
BUSINESS ACTIVITY
DEPT STORES AND GROCERY STORE
COLLECTN F INSOLV
DPC N APPEAL 00
TYPE EMPR NUM DATE ADDL COMMENT AREA
PRED F 708125-00 12/31/00 N RX INFO CALL DOUG WATSON
SUCC F 204119-00 12/31/02 N 503 2328844 EXT 5541
```

INACTIVE REASON  
CEASED BUSINESS WITH S

UI TAX RATE 0.00  
SOCIAL COST 0.00  
LEG NAICS ADJ 0.00  
SURCHRG 0.00  
TOT UI TAX RATE 0.00  
ST TAX 0.00  
TOT EMPR TAX RT 0.00

Also, notice that all the tax rates in the purple block at upper right have reverted to zero – another clue that this is a dead record.

EMPLOYER EMAIL ADDRESS:

CMD KEY  
ZAE=BUS-LOCS ZAF=NAMES ZAG=PRED-SUCC ZAH=R&A ZAJ=RMRKS YUA=XREF  
PF: 1=MENU 2=ZAJ 6=OUT 12=CANCEL  
04/23/10 11:27:22

# TAXIS screen (ZAC) for Fred Meyer (UBI 600 422 062)

```

EMPLOYER STATUS INQUIRY                                ZAC
EMPR NUM 503339-00 6    FEIN 93-0798202    DTO 600    TRAN DATE 09/16/09
STATUS INACTIVE        UBI 600 422 062 000
BUS NAME FRED MEYER
MAILING ADDRESS
  FRED MEYER
  ROUND UP COMPANY
  C/O DEB LARSON
  3800 SE 22ND AVE
  PORTLAND
  COUNTRY
BUS PHONE (308)535-9112
FAX PNONE

LIAB LIABLE
SUBJECT 04/01/03
LIABLE 12/11/81
INACTIVE 12/31/02
REINSTAT
DETERM TN 12/11/81
OR 97202-2918

INACTIVE REASON
CEASED BUSINESS WITH S

UI TAX RATE 0.00
SOCIAL COST 0.00
LEG NAICS ADJ 0.00
SURCHRG 0.00
TOT UI TAX RATE 0.00
ST TAX 0.00
TOT EMPR TAX RT 0.00

OWNER ROUNDUP CO
POWER OF ATTY

CONT SH PLS BUS P/B MULT RPTS CORPORATE OFFICERS
  N      072    P          OPTED OUT NONE TOTAL 012 OPT OUT 000
CORP TYPE
ELECT DATE 05/24/84 ELECTION N
AUDIT ISSUE DT 05/92 AUDIT COMPL DT 10/92

BANK NAME NATIONALBK
BANK BRANCH WICHITAFAL

BUSINESS ACTIVITY
  DEPT STORES AND GROCERY STORE

COLLECTN F INSOLV
DPC N APPEAL 00

TYPE EMPR NUM    DATE    ADDL    COMMENT AREA
PRED  F  799125-00 12/31/00 N      RX INFO CALL DOUG WATSON
SUCC  F  204119-00 12/31/02 N      503 2328844 EXT 5541

EMPLOYER EMAIL ADDRESS:
CMD █ KEY 204119/00█
ZAE=BUS-LOCS ZAF=NAMES ZAG=PRED-SUCC ZAH=R&A ZAJ=RMRKS YUA=XREF
PF: 1=MENU 2=ZAJ 6=OUT 12=CANCEL
04/23/10 11:27:22
00
  
```

So let's take a look at that successor. On the same screen, we just enter the new ES Ref # in the "Key" field at the bottom (which takes a slash in place of the hyphen), and hit ENTER.

And here's the correct, current TAXIS record for **Fred Meyer Stores Inc** (UBI 602 342 738), as you can tell from the dates in the red block, and the currently posted tax rates in the upper right.

EMPLOYER STATUS INQUIRY					ZAC
EMPR NUM	204119-00 4	FEIN	93-0798201	DTO	300
STATUS	ACTIVE	UBI	602 342 738 000	TRAN DATE	08/25/09
BUS NAME	FRED MEYER STORES INC				
MAILING ADDRESS	FRED MEYER STORES INC				
	TALX UCM SERVICES INC				
	DBA UC EXPRESS				
	PO BOX 173860				
	DENVER				
	CO 80217-3860				
COUNTRY					
BUS PHONE	(503)232-8844	NUM EMP	68	BUS STR	CORP
FAX PNONE	(503)797-5623	CLASS	115	PYMT	T
OWNER	FRED MEYER STORES INC				
POWER OF ATTY	TALX UCM SERVICES INC				
CONT SH	Y	PLS BUS	156	P/B	P
MULT RPTS					
CORPORATE OFFICERS	OPTED OUT NONE TOTAL 012 OPT OUT 000				
CORP TYPE	ELECT DATE 10/01/02 ELECTION N				
AUDIT ISSUE DT	AUDIT COMPL DT				
BANK NAME	U S BANK				
BANK BRANCH					
BUSINESS ACTIVITY	RTL SALES GROCERY AND DEPARTMENT STORE				
COLLECTN	0	INSOLV	DPC N APPEAL 00		
TYPE	EMPR NUM	DATE	ADDL	COMMENT AREA	
PRED F	613980-00	07/07/07	Y	RX KAREN DAVIS 503 232 8844	
SUCC N	EXT 3147				
EMPLOYER EMAIL ADDRESS:					

You see here a peculiarity of TAXIS records, which can mislead when the information is transferred over to the SKIES record. Notice the **INACTIVE** date of 12/31/03, which is probably reflected in the SKIES employer record. However, there's a **REINSTAT**[EMENT] date on the next line, which is the date immediately after the **INACTIVE** date. This means that "inactivation" is effectively wiped out, and the TAXIS record is live again.

Another source of confusion in SKIES employer records due to them being derived from TAXIS counterparts:

Note the MAILING ADDRESS below. The second and third name lines – and the two address lines – belong not to Fred Meyer Stores, but to **UC Express**, an “employer rep” company they’ve hired to handle their UI concerns. UC Express computes and pays federal and state UI taxes for Fred Meyer, submits quarterly

EMPLOYER STATUS INQUIRY				ZAC
EMPR NUM 204119-00 4	FEIN 93-0798201	DTO 300	TRAN DATE 08/25/09	
STATUS ACTIVE	UBI 602 342 738 000			
BUS NAME FRED MEYER STORES INC				
MAILING ADDRESS	LIAB LIABLE	INACTIVE REASON		
FRED MEYER STORES INC	SUBJECT 01/01/04			
TALX UCM SERVICES INC	LIABLE 01/01/03	UI TAX RATE 0.22		
DBA UC EXPRESS	INACTIVE 12/31/03	SOCIAL COST 1.05		
PO BOX 173860	REINSTAT 01/01/04	LEG NAICS ADJ 0.00		
DENVER CO 80217-3860	DETERMNT 10/01/02	SURCHRG 0.00		
COUNTRY	NUM EMP 68	BUS STR CORP	CLASS 115	PYMT T
BUS PHONE (503)232-8844	TOT UI TAX RATE 1.27			
FAX PNONE (503)797-5623	ST TAX 0.03			
	TOT EMPR TAX RT 1.30			
OWNER FRED MEYER STORES INC				
POWER OF ATTY TALX UCM SERVICES INC				
CONT SH Y	PLS BUS 156	P/B P	CORPORATE OFFICERS	
		MULT RPTS	OPTED OUT NONE	TOTAL 012
			OPT OUT 000	
			CORP TYPE	
			ELECT DATE 10/01/02	ELECTION N
			AUDIT ISSUE DT	AUDIT COMPL DT
BANK NAME U S BANK				
BANK BRANCH				
			COLLECTN 0	INSOLV
			DPC N	APPEAL 00
BUSINESS ACTIVITY				
RTL SALES GROCERY AND DEPARTMENT STORE				
TYPE EMPR NUM	DATE	ADDL	COMMENT AREA	
PRED F 613980-00	07/07/07	Y	RX KAREN DAVIS 503 232 8844	
SUCC N			EXT 3147	
EMPLOYER EMAIL ADDRESS:				

Employee Wage & Hour Reports, and contests the award of UI benefits in hearings or court.

The phone & fax numbers on this screen – and so, consequently, those which post to the SKIES employer record **Profile** screen – are also initially connected with UI business; even if the employer isn’t using some other firm to represent them, these

numbers will track back to an accountant, a payroll clerk, or whomever else is responsible for dealing with quarterly UI tax reports. In other words, not anyone that a WorkSource Specialist is ever likely to be dealing with. Change this data in SKIES to numbers – and addresses – relevant to business services / job orders.

So, now we know that the employer record circled in **GREEN** on this page is for a business entity which has been defunct – kaput, out of business, superceded! – since the end of 2002 ... though we continued to post job orders to it, and record placements, right up through 2006!

The correct record is the one shown here circled in **BLUE**, with the same UBI # as the current record we just saw in TAXIS. But what about the records circled in **RED**? They have the same UBI #, right?

Has Job Orders?	UBI Number	Name	Phone	Address	City	Zip	Detail
<input type="checkbox"/>	Select	FRED MEYER					
<input checked="" type="checkbox"/>	Select 600422062	FRED MEYER	(308) 535-9112	12120 N DIVISION ST	SPOKANE	99218	
<input type="checkbox"/>	Select 602342738	FRED MEYER	(503) 232-8844	400 S THOR ST	SPOKANE	99202	
<input type="checkbox"/>	Select 600422062	FRED MEYER	(308) 535-9112	N 4750 DIVISION	SPOKANE	99207	
<input checked="" type="checkbox"/>	Select 600422062	FRED MEYER	(308) 535-9112	E 525 FRANCIS AVE	SPOKANE	99207	
<input checked="" type="checkbox"/>	Select 602225793	FRED MEYER	(503) 232-8844	15609 E SPRAGUE	SPOKANE	99037	
<input checked="" type="checkbox"/>	Select 600422062	FRED MEYER	(509) 489-3750	400 S THOR	SPOKANE	99202	
<input type="checkbox"/>	Select 600422062	FRED MEYER	(308) 535-9112	E 5204 SPRAGUE AVE	SPOKANE	99206	
<input type="checkbox"/>	Select 602342738	FRED MEYER 023	(425) 865-8560	400 S THOR ST	SPOKANE	99202	
<input type="checkbox"/>	Select 602342738	FRED MEYER 023	(509) 921-5350	15609 E SPRAGUE AVE	VERADALE	99037	
<input type="checkbox"/>	Select 602342738	FRED MEYER 023	(425) 865-8560	12120 N DIVISION ST	SPOKANE	99208	
<input type="checkbox"/>	Select 602342738	FRED MEYER 023	(425) 865-8560	525 E FRANCIS AVE	SPOKANE	99207	
<input checked="" type="checkbox"/>	Select 600422062	FRED MEYER 810	(509) 921-5350	15609 E SPRAGUE AVE.	VERADALE	99037	
<input type="checkbox"/>	Select 601215170	FRED MEYER JEWELERS	(503) 797-5541	400 S THOR ST	SPOKANE	99202	
<input type="checkbox"/>	Select 601215170	FRED MEYER JEWELERS	(503) 797-5541	4750 N DIVISION ST 242	SPOKANE	99207	
<input type="checkbox"/>	Select 601215170	FRED MEYER JEWELERS	(503) 797-5541	12120 N DIVISION	SPOKANE	99208	
<input checked="" type="checkbox"/>	Select 601215170	FRED MEYER JEWELERS	(503) 797-5541	14700 E INDIANA AVE 2038	SPOKANE	99216	
<input type="checkbox"/>	Select 601215170	FRED MEYER JEWELERS	(503) 797-5541	15609 E SPRAGUE AVE	VERADALE	99037	
<input type="checkbox"/>	Select 601215170	FRED MEYER JEWELERS	(503) 797-5541	525 E FRANCIS AVE	SPOKANE	99207	
<input type="checkbox"/>	Select 602225793	FRED MEYER STORES	(503) 232-8844	12120 N DIVISION ST	SPOKANE	99218	
<input type="checkbox"/>	Select 602342738	FRED MEYER STORES IN	(503) 232-8844	6100 E LAKE SAMMAMISH PK	ISSAWUAH	98029	
<input type="checkbox"/>	Select 602342738	FRED MEYER STORES IN	(503) 232-8844	525 E FRANCIS AVE	SPOKANE	99208	

To find out about them, we'll take one last peek into TAXIS, and this time we'll search for the name **FRED MEYER 023**, just as it appears here. Here's what we find . . .

Here, we can see that this entire TAXIS record was a **"SET UP ERROR"**, which should never have taken place.

It's now been "backed out" by entering an **INACTIVE** date which is one day before the **SUBJECT / LIABLE** dates the record was started with. This effectively removed the record from active life within TAXIS.

### TAXIS record (ZAC screen) for "Fred Meyer 023"

EMPLOYER STATUS INQUIRY				ZAC
EMPR NUM 251612-00 6	FEIN 93-0798201	DTO 600	TRAN DATE 04/22/04	
STATUS INACTIVE	UBI			
BUS NAME FRED MEYER 023	<div style="border: 2px solid red; padding: 5px; display: inline-block;">           LIAB LIABLE            SUBJECT 01/01/04            LIABLE 01/01/04            INACTIVE 12/31/03            REINSTAT            DETERMTN 01/20/04         </div> <div style="margin-left: 20px;">           INACTIVE REASON            SET UP ERROR         </div>			
MAILING ADDRESS FRED MEYER 023 FRED MEYER STORES INC				
PO BOX 42121 PORTLAND COUNTRY	OR 97242-0121	NUM EMP 200	BUS STR CORP	CLASS 115
BUS PHONE (503)797-5515	FAX PNONE (503)797-5579		PYMT T	
OWNER FRED MEYER STORES INC	POWER OF ATTY			
CONT SH Y	PLS BUS 052	P/B P	MULT RPTS	CORPORATE OFFICERS OPTED OUT NONE TOTAL 003 OPT OUT 000
				CORP TYPE ELECT DATE 01/20/04 ELECTION N
BANK NAME	BANK BRANCH			AUDIT ISSUE DT
BUSINESS ACTIVITY RTL GROCERY STORES				AUDIT COMPL DT
				COLLECTN 0 INSOLV DPC N APPEAL 00
PRED N	TYPE EMPR NUM	DATE	ADDL	COMMENT AREA
SUCC N				
EMPLOYER EMAIL ADDRESS:				

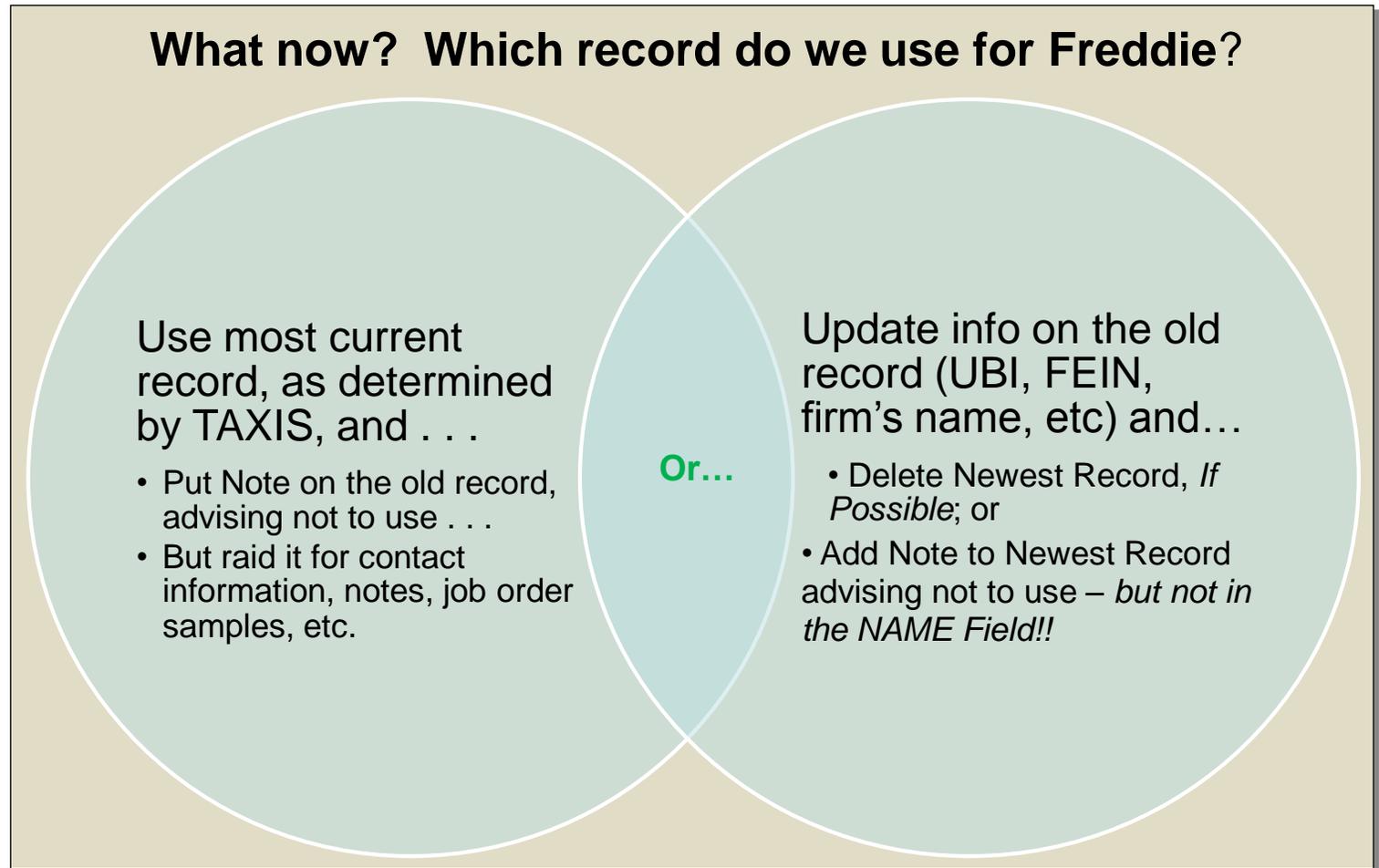
Unfortunately, that wasn't fast enough to keep 52 employer records from being created in SKIES, 4 of which we've seen on the last screen.

So, we've been using the wrong record for the Fred Meyer store at 400 S Thor Street in Spokane, for at least four years . . . and it's a TAXIS-derived one, so we can't merge it into that correct one we found! What do we do about it now?

Practically, there are two choices, and different WDAs / WorkSource

Offices have picked one path or the other in the past.

- You can switch to the correct record, and put a message on the old one (preferably in the first line of the Company Address field), advising what employer record number to go to.
- Or you can continue to use the old record, but update all the information on it to match that for the current account in TAXIS; then get rid of that most recent SKIES record – if you can! – or at least put a message on it (same place as above) directing others to the “right” record.



The one thing you **DO NOT want to do**, on any record which is derived from TAXIS, is amend the name field on that record, say by adding "**Wrong Record**", "**DO NOT USE**" or words to that effect. If the employer registers on [Go2WorkSource.biz](http://Go2WorkSource.biz), that's the record they'll wind up with; and the registration process will inform them that their company's name according to Employment Security's records is, say, "**ABC Company – Bad Record!**" They're not likely to be particularly happy about that!

<b>Pros &amp; Cons</b> (Assuming two TAXIS-derived records)	
<b><u>Using New Record</u></b>	<b><u>Using Old Record</u></b>
<b>Pro:</b> <ul style="list-style-type: none"><li>• Most recent data</li><li>• Automatically updated by any changes in TAXIS</li></ul>	<b>Pro:</b> <ul style="list-style-type: none"><li>• Retain all prior history – Notes, contacts, job orders, placements, etc.</li></ul>
<b>Con:</b> <ul style="list-style-type: none"><li>• No convenient access to prior history, without referencing or copying from prior record</li></ul>	<b>Con:</b> <ul style="list-style-type: none"><li>• Won't get updates to TAXIS data</li><li>• <i>If</i> new record is deleted, it may reappear, if/when any TAXIS activity takes place on it.</li></ul>

To sum up . . . whenever you're dealing with a couple – or more! – of TAXIS-derived employer records for apparently the same company, you need to weigh the pros and cons carefully before you decide which one you're going to use . . . especially if they both have information attached ('child' or 'daughter' records).