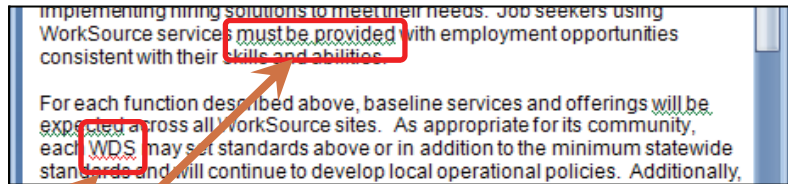


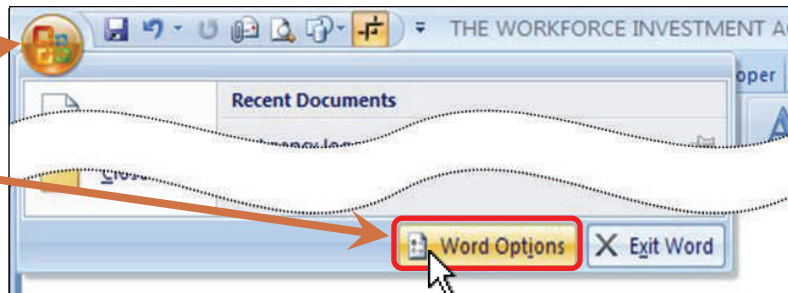
Turn Off Red and Green Squiggle Lines

This guide will show you how to turn off the annoying red and green squiggle underlines that are part of the spelling and grammar check that Word automatically does by default. Following the steps in this guide will not affect your ability to run a spell check – you will still be able to do that. This only turns off the red and green squiggles. If you decide that you like the lines, you can easily turn them back on following the same steps.

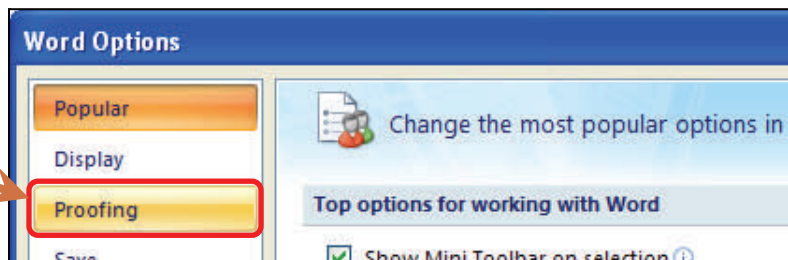
1.) My first step is to open up a Word document in which I wish to get rid of the spelling and grammar visual cues (red and green squiggly underlines). Here are examples of those lines.



2.) I click on the “Office Button” and then click on the “Word Options” button at the bottom of the dialog box which opens.

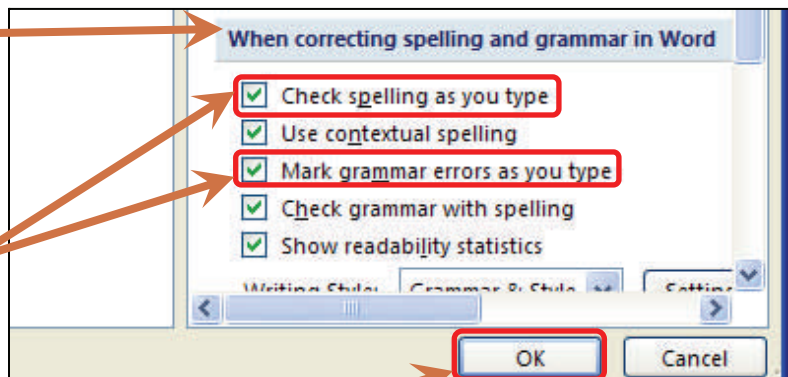


3.) In the Word Options box, I click on the “Proofing” menu tab.



4.) In the Proofing dialog box, I go to the section “When correcting spelling and grammar in Word.”

Now I uncheck the boxes in front of the options “Check spelling as you type” and “Mark grammar errors as you type.”



5.) I click “OK” to finish it.