

**Run by : CALLAGHAN, CARRI**

<b>Service Type</b>	<b>Service Description</b>	<b>Service Definition</b>
ACCESS TO EMPLOYEE TRAINING & RETRAINING	APPRENTICESHIPS	Information regarding apprenticeship programs which are a combination of on-the-job training and related classroom instruction in which workers learn the practical and theoretical aspects of a skilled occupation. Apprenticeship programs are sponsored by joint employer and labor groups, individual employers, and/or employer associations.
ACCESS TO EMPLOYEE TRAINING & RETRAINING	CUSTOMIZED ON-SITE TRAINING	
ACCESS TO EMPLOYEE TRAINING & RETRAINING BUSINESS ASSISTANCE INFORMATION & REFERRAL	INFORMATION/ REFERRAL TO COMMUNITY AND TECHNICAL COLLEGE BUSINESS ASSISTANCE INFORMATION & REFERRAL	Provide Community and Technical College Information  Information provided to include Business Registration (Master Business Application), Business retention, creation or expansion, Employment law and regulations, Tax information, Business incentives and tax credit information, Interpretive services for recruitment and hiring, employee retention, and bonding. Service also includes referrals to local business resources.
BUSINESS ASSISTANCE INFORMATION & REFERRAL	FOREIGN LABOR CERTIFICATION PROGRAM SERVICE	Phase 4. Assistance in applying for recruitment of seasonal agricultural workers for temporary employment using the foreign labor program title H-2A. Application includes the completion of required DOL forms and coordinating the inspection of temporary housing for workers with the department of health.
BUSINESS ASSISTANCE INFORMATION & REFERRAL	INTERSTATE CLEARANCE ORDER SYSTEM SERVICE	Phase 3. Assistance in applying for recruitment of seasonal agricultural workers outside the state for temporary employment. Application includes the completion of required DOL forms and coordinating the inspection of temporary housing for workers with the department of health.
BUSINESS ASSISTANCE INFORMATION & REFERRAL	INTRASTATE CLEARANCE ORDER SYSTEM SERVICE	Phase 2. Assistance in applying for recruitment of seasonal agricultural workers within Washington state for temporary employment. Application includes the completion of required DOL forms and coordinating the inspection of temporary housing for workers with the department of health.
BUSINESS ASSISTANCE INFORMATION & REFERRAL	RE-EMPLOYMENT SERVICES	Assistance for affected workers to be re-employed.
BUSINESS RESTRUCTURING/ CLOSURE INFORMATION/ REFERRAL	(WARN) REQUIREMENTS FOR WORKER ADJUSTMENT RETRAINING NOTIFICATION	Referral or information about WARN requirements.
BUSINESS RESTRUCTURING/	ACCESS TO SERVICES TO AVOID LAYOFF (I.E., SHARED	

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CLOSURE INFORMATION/ REFERRAL BUSINESS RESTRUCTURING/ CLOSURE INFORMATION/ REFERRAL	WORK OPTIONS)  MAJOR LAYOFF AND PLANT CLOSURE ASSISTANCE	Services may include counseling; assistance in filing unemployment insurance forms; and information services including resources for vocational assessment, career counseling, retraining opportunities, money management assistance and options for financial aid. Referrals to resources to avoid closures.
BUSINESS RESTRUCTURING/ CLOSURE INFORMATION/ REFERRAL	SERVICES TO AVOID CLOSURES	
BUSINESS RESTRUCTURING/ CLOSURE INFORMATION/ REFERRAL	SERVICES TO AVOID LAYOFF (I.E., SHARED WORK OPTIONS)	Services to avoid layoffs (i.e. shared work options)
COMPREHENSIVE WEBSITE	WEBSITE TECHNICAL ASSISTANCE	Instruction on how to use the Go2WorkSource.com and other websites as a self serve tools.
FACILITIES USE FACILITIES USE	COMPUTER/OTHER TECHNOLOGY PROFESSIONAL RECRUITMENT& INTERVIEWING ENVIRONMENT	Professional recruitment and Interviewing environment
FACILITIES USE INTENSIVE SERVICES	TRAINING/SEMINAR APPLICANT MANAGEMENT	Applicant management services include: Screening applications/resumes, Selectio of top # applications/resumes for employer consideration, Assessment testing, Interview scheduling, Manual Search for Applicants, Resume review.
INTENSIVE SERVICES	BUSINESS DIAGNOSTICS/ ECONOMIC DEVELOPMENT	Business diagnostic services include: Business/plant tour, Business selection process, Skill level determination for position, Job Analysis, Skill cluster, Customer service plan, Labor market research, Industry trend report, Cold Call visit, introduction communication, Business needs assessment, Business to Business mentoring.
INTENSIVE SERVICES	BUSINESS EDUCATION & SEMINARS	Business education and seminars consist of the following: business industry seminar, Business in the Morning, newsletter to business.
INTENSIVE SERVICES	HIRING EVENT	Hiring events consist of the following: Job Fairs, Employer of the Day/Week
INTENSIVE SERVICES	WORKFORCE TRAINING	Workforce training services include: Customized training assistance, Customized training development, Customized training grant facilitation, OJT/WEX/WBL placement, Work Based Learning (WBL) site certification, New employee training, Worker Training, Business industry skill panal.

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**Service Type**

INTERNET ACCESS  
JOB LISTING  
LABOR MARKET INFORMATION

**Service Description**

Assisting Employer with internet use  
TESTING  
LABOR MARKET INFORMATION

**Service Definition**

Information regarding Occupational Descriptions, Job and Industry Growth Patterns, Economic Trends and Forecast, Skill Standards, Labor Force Information, Population and Demographic Information, and Wage and Benefit Information.

LABOR MARKET INFORMATION  
NEEDS ASSESSMENT

test  
BUSINESS NEEDS ASSESSMENT

Conduct a business assessment to determine their needs.

ONSITE ASSISTANCE  
OTHER SERVICES PROVIDED  
TRANSLATION SERVICES  
WORKFIRST SERVICES

Onsite Assistance  
Other Services  
Assistance with understanding written documents  
This is a test of the Employer Services Description data field.