

**Seating limited,  
please come early.**



130 South Arthur Street

Spokane, WA 99202-2291 509-532-3120

For more information, visit our web site: [www.workspokane.org](http://www.workspokane.org)

**October 2012**

<b>MONDAY</b> 1st, 8th, 15th, 22nd, 29th	<b>TUESDAY</b> 2nd, 9th, 16th, 23rd, 30th	<b>WEDNESDAY</b> 3rd, 10th, 17th, 24th, 31st	<b>THURSDAY</b> 4th, 11th, 18th, 25th	<b>FRIDAY</b> 5th, 12th, 19th, 26th
<u><b>*Intro to WorkSource</b></u> 8:30 – 10:00, Sequoia 1:15 – 2:45, Sequoia	<u><b>*Intro to WorkSource</b></u> 8:30 – 10:00, Sequoia 1:15 – 2:45, Sequoia	<u><b>*Intro to WorkSource</b></u> 8:30 – 10:00, Sequoia 1:15 – 2:45, Sequoia	<u><b>*Intro to WorkSource</b></u> 8:30 – 10:00, Sequoia 1:15 – 2:45, Sequoia	<u><b>*Intro to WorkSource</b></u> 8:30 – 10:00, Sequoia 1:15 – 2:45, Sequoia
<u><b>*Skills and Abilities 101</b></u> 8:30 – 11:30, Ponderosa	<u><b>*Perfecting Applications</b></u> 8:30 – 11:30, Ponderosa	<u><b>*Resumes / Cover Letters 101</b></u> <b>8:30 – 11:30, Ponderosa</b>	<u><b>*Job Search Strategies</b></u> 8:30 – 11:30, Ponderosa	<u><b>*Interviewing Techniques 101</b></u> 8:30 – 11:30, Ponderosa
<u><b>*Job Search Strategies</b></u> 1:30 – 4:30, Ponderosa	<u><b>NCRC Workshop</b></u> 9:00 - 10:30, Lab B	<u><b>*Introduction to Computers</b></u> 9:00 – 12:00 & 1:00 – 4:00	<u><b>*Perfecting Applications</b></u> 1:30 - 4:30, Ponderosa	<u><b>WinWay Resume Lab</b></u> 1:00 – 4:30, Lab B
<u><b>WinWay Resume Lab</b></u> 1:00 – 4:30, Lab B	<u><b>*Interviewing Techniques 101</b></u> 1:30 – 4:30, Ponderosa	<b>New Horizons – see back</b>	<u><b>Services for Veterans</b></u> 1:30 – 3:30, Redwood	<u><b>*Resumes / Cover Letters 101</b></u> 1:30 – 4:30, Ponderosa
<u><b>DVR Orientation</b></u> 2:00 - 3:00, Tamarack <b>(Oct 8 only)</b>	<u><b>IEL - Career Transitions</b></u> 2:00 - 4:00, Cypress <b>(Oct 9, 23 only)</b>	<u><b>*Skills and Abilities 101</b></u> 1:30 – 4:30, Ponderosa		
		<u><b>Meet the Employers</b></u> 3:00 - 5:00, Redwood <b>(Oct 17 only)</b> <i>Seating limited - guaranteed seat tickets at Front Desk, while they last, on Tuesday, Oct 16th</i>		

## Special Events

<u><b>DVR Orientations</b></u>  Tuesdays at 2:00pm, Wednesdays at 11:00am and Thursdays at 9:00am. <b>1313 N Atlantic, Suite 1000</b> See back for more info	<u><b>Career Infusion Job Club</b></u> <b>prior sign up required</b> 509-532-3120 or see Front Desk  <b>10:30 - 12:00, Redwood</b> Oct 2 - First Impressions Oct 9 - Practice Interview Oct 16 - Mock Interviews Oct 23 - Financial Access Training	<u><b>LinkedIn Training</b></u> Lab A Part 1 Oct 24th, 8:30 - 12:30 Part 2 Oct 26th, 8:30 - 10:30  <b>MS e-Learning</b> Computer Lab B Monday and Friday, 8:00 - 12:00, Tuesday - Thursday, 8:00 - 4:30	<u><b>Career Infusion Job Club</b></u> <b>prior sign up required</b> 509-532-3120 or see Front Desk  <b>1:30 - 3:00, Cypress</b> Oct 4 - First Impressions Oct 11 - Practice Interview Oct 18 - Mock Interviews Oct 25 - Financial Access Training	<u><b>WIA Information Session</b></u>  <b>Prior sign-up required, check at Front Desk or call 509-532-3120</b>
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