



Trade Adjustment Assistance
WorkSource Standards & Integration Division

Washington envisions a nationally recognized fully integrated One-Stop system with enhanced customer access to program services, improved long-term employment outcomes for job seekers and consistent, high quality services to business customers. In order to achieve this vision, the WorkSource Standards & Integration Division sets a common direction and standards for Washington's WorkSource system through the development of WorkSource system policies, information memoranda, and technical assistance.

Policy Number: 3080 Revision 1
To: Washington WorkSource System
Date of Publication: January 24, 2013

Subject: Use of the Eligible Training Provider List (ETPL) Under TAA

1. Purpose:

To ensure that the selection of training programs from statewide training providers retains the highest quality standards and performance outcomes while optimizing customer choice.

2. Background:

Since 2002, the criterion for Trade Adjustment Assistance (TAA) training approval has been conditioned upon the training being in an Eligible Training Provider (ETP) approved program. This policy has been effective in integrating both TAA and WIA Dislocated Worker programs by enabling a smooth transition with co-enrollment through simplified assessment, similar eligibility requirements, and the ability of participants to access the Washington Unemployment Insurance Training Benefits program. Training providers listed as an ETP have demonstrated quality and performance through an approved evaluation process. These programs must meet certain standards for completion, earnings and employment from an annual evaluation conducted by the Workforce Training & Education Coordinating Board (Workforce Board).

3. Policy:

TAA service providers will assess customer needs and develop individual training plans that support the occupational goals of participants. TAA service providers will continue to promote the ETP list to participants and training providers and will encourage participants to select training programs available from the ETP list (<http://www.careerbridge.wa.gov>).

Participants who want to enroll in a training program that is not listed on the ETP list will need to submit a written request for training exception to the state Trade Act coordinator. Requests for training exception, along with additional information provided by the Workforce Board, will be

reviewed and, if appropriate, approved by the state Trade Act coordinator.

The WDA representative should be the ESD Area Director or their designated representative. Reviews of training exceptions will be conducted for the sole-purpose of maintaining consistent statewide quality and performance in training programs. These reviews should be completed within fifteen (15) work days between the date of submission of a written request for training exception and the time the panel notifies the participant of their determination. The criteria to be used in reviewing requests for training exception for a non-listed eligible training provider program will include, but not be limited to the following:

- The longevity of the training institution and program
- Published information on graduation and, or training completion rates
- Available information or data on employment after training

Washington Unemployment Insurance Training Benefits Program

The approval of Unemployment Insurance Training Benefits is conditioned upon the participant receiving training in an ETP approved program. Participants must be advised as to their inability to qualify for the Washington State Training Benefits program should they pursue training in a program that is not ETP approved.

Co-enrollment with a Workforce Investment Act (WIA) Program

The approval of training services under WIA is conditioned upon the participant receiving training in an ETP approved program. TAA participants must be counseled and advised as to their inability to qualify for any training services funded by WIA Dislocated Worker and Adult programs should they pursue their training from a training program that is not ETP approved.

4. References:

- Trade and Globalization Adjustment Act of 2009 (P.L. 108-249)
- TEGP 22-08, Issued May 15, 2009
- WIA Policy 3635, Governor's Procedure for Determining Training Program Eligibility, issued July 1, 2012
- 20 CFR 652 et al.

5. Supersedes:

This policy supersedes TAA Policy 3080 – Use of the Eligible Training Provider (ETP) List

6. Website:

<http://www.wa.gov/esd/1stop/policies/taa2009.htm>

7. Action:

WDCs and their contractors, as well as Employment Security Area Directors, should distribute this policy broadly throughout the system to ensure that WorkSource system staff are familiar with the content and requirements.

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Approved:

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