

WorkSource Information Notice (WIN)

Employment System Administration and Policy

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Number: WIN 0070 Change 1

Date: July 14, 2015

Expiration Date: N/A

TO: Workforce Development System Partners

FROM: Gary Kamimura, Workforce Policy Director

SUBJECT: Initial changes to Services, Knowledge & Information Exchange System (SKIES) to align with Workforce Innovation and Opportunity Act (WIOA) implementation

Purpose:

To announce additional Workforce Investment Act (WIA) to Workforce Investment and Opportunities Act (WIOA) transition steps, which include capturing programs and services in SKIES effective July 1, 2015 as needed for federal reporting.

Action Required:

Local Workforce Development Boards (LWDBs) and their contractors, as well as Employment Security Regional Directors, must distribute this guidance broadly throughout the system to ensure that staff and partners in the WorkSource System are familiar with its content and requirements.

Content:

WIA participants enrolled in SKIES prior to July 1, 2015

WIA participants must be allowed to continue receiving WIA services that were identified within their original individual employment plans (IEP), even if those services are not allowable under WIOA. Staff must continue to affiliate services/activities provided to WIA participants under the WIA program in which they were enrolled until those participants exit. WIA participants are “grandfathered” into WIOA and no changes to their program are needed in SKIES. They are also eligible to receive any newly defined WIOA services as they become available. [WIOA services that do not fit within the existing WIA service definitions are being reviewed and specific guidelines will be issued by July 31, 2015.] This change to the WIN provides two new WIOA services described below.

WIA programs will continue to be available in SKIES until July 15, 2015, but only for modifications to existing enrollments/services and not for new enrollments.

WIOA participants enrolled in SKIES July 1, 2015 and beyond

On July 1, 2015, staff will document new WIOA enrollees using the following programs in SKIES:

- WIOA Adult
- WIOA Dislocated Worker
- WIOA In School Youth
- WIOA Out of School Youth

Effective July 1, 2015, grantees must make all new eligibility determinations under the WIOA framework for participants enrolling on or after that date and must follow all WIOA requirements. Guidance on WIOA program eligibility requirements is listed in the reference section of this document. Staff giving services to new WIOA enrollees will use existing WIA services and program validation templates in SKIES.

Wagner-Peyser

WIOA Title III amended the Wagner-Peyser Act, which applies to Employment Service (ES) participants. WIOA did not change ES from being a universal access program for all job seekers. Therefore, ES eligibility criteria did not change and programs should continue to provide participants with the full array of labor exchange services after WIOA takes effect on July 1, 2015 and use the existing program and service codes accordingly.

Federal Reporting

WIA and WIOA enrolled participants will be reported in the current Workforce Investment Act Standardized Record Data (WIASRD) until a new performance report is approved and the system is updated. WIOA specifies that performance reporting provisions go into effect on July 1, 2016.

WIOA services available in SKIES as of July 15, 2015

- **Incumbent Worker Training**
 - Incumbent worker training is intended to assist employed workers (employed a minimum of six months with the employer) to retain employment by averting layoffs or to obtain the increased skills necessary for promotion within the company and to create a backfill opportunity for the employer.
- **Transitional Job**
 - A transitional job is a training service that is a subsidized, time-limited work experience with a public, private, or nonprofit employer for individuals with barriers to employment who are chronically unemployed or have an inconsistent work history to establish a work history that will lead to retention in unsubsidized employment. This service must be provided in combination with career services and support services. If it is not, it must be recorded as a work experience and/or internship.

References:

[Training and Employment Guidance Letter \(TEGL\) 38-14](#): Operational Guidance to Support the Orderly Transition of Workforce Investment Act Participants, Funds, and Subrecipient Contracts to the Workforce Innovation and Opportunity Act

[Training and Employment Notice \(TEN\) 31-14](#): Early Operating Guidance for Implementation of the Workforce Innovation and Opportunity Act (WIOA or Opportunity Act)

[Training and Employment Guidance Letter \(TEGL\) 03-15](#): Guidance on Services Provided through the Adult and Dislocated Worker Program under the Workforce Innovation and Opportunity Act (WIOA or Opportunity Act) and Wagner Peyser, as Amended by WIOA, and Guidance for the Transition to WIOA Services

Website:

http://www.wa.gov/esd/1stop/policies/state_guidance.htm

Attachments:

None.

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