

WorkSource Information Notice (WIN)

Employment System Administration & Policy

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Number: WIN – 0056 Change 1
Date: April 25, 2014
Expiration Date: N/A

TO: Workforce Development System Partners
FROM: Amy L. Smith, Director
SUBJECT: Lower Living Standard Income Level by Family Size

Purpose:

To communicate Washington’s updated 2014 Lower Living Standard Income Level (LLSIL) by family size. Change 1 provides:

- The process for calculating the LLSIL for families with more than six members.
- The Health and Human Services (HHS) poverty guideline for family of one in place of the corresponding LLSIL as it is the higher standard.

Action Required:

Workforce Development Councils (WDCs) and their contractors, as well as Employment Security Regional Directors, must distribute this guidance broadly throughout the system to ensure that staff and partners in the WorkSource System are familiar with its content and requirements.

WDCs must ensure local policies, procedures and definitions do not reference an outdated LLSIL. Existing policies and procedures must align with the updated LLSIL within the context of low-income and self-sufficiency.

Content:

The Workforce Investment Act (WIA) establishes the use of the LLSIL (WIA Sec. 101(24)) when determining low-income and self-sufficiency. The U.S. Department of Labor (DOL) updates and publishes LLSIL tables on an annual basis and the state is responsible for designating the appropriate LLSIL within the parameters established by DOL.

The state has decided to utilize the Seattle-Tacoma-Bremerton Metropolitan Statistical Area (MSA) for the LLSIL calculation:

MSA	2014 Adjusted LLSIL (100 percent)	70 Percent LLSIL
Seattle-Tacoma-Bremerton, WA	\$44,351 (family of four)	\$31,046 (family of four)

100 percent of 2014 LLSIL by family size:

Family of one	Family of two	Family of three	Family of four	Family of five	Family of six	Add the income level difference between the six-person and the five-person family income levels for each additional person in the family.
\$15,976	\$26,170	\$35,930	\$44,351	\$52,340	\$61,208	

70 percent of 2014 LLSIL by family size:

Family of one	Family of two	Family of three	Family of four	Family of five	Family of six	
\$11,184*	\$18,319	\$25,151	\$31,046	\$36,638	\$42,846	

*The HHS poverty level for family of one is **\$11,670**. Staff should use this standard for families of one as it is the higher standard.

NOTE: These LLSIL guidelines apply to existing and future WDC policies and definitions surrounding low-income and self-sufficiency. These guidelines do not preclude WDCs from establishing additional criteria within the framework of WorkSource System Policy 1019 (WIA Eligibility Policy and Handbook). However, the LLSIL represents minimum criteria within the definitions of low-income at WIA Sec. 101(24) and self-sufficiency at 20 CFR 663.230.

References:

- [2014 Federal Register Notice](#) (Lower Living Standard Income Level Guideline)
- WIA Sec. 101(24-25)
- [WorkSource System Policy 1019](#) (WIA Eligibility Policy and Handbook)
- [2014 HHS Poverty Guidelines](#)

Website:

http://www.wa.gov/esd/1stop/policies/state_guidance.htm

Direct Inquiries To:

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