

WorkSource Information Notice (WIN)

WorkSource Standards & Integration Division

Number: WIN – 0010b

Policy Clarification

Q&A

Other

Date: April 23, 2012

Service Catalog Change

Expiration Date: N/A

TO: All SKIES users
WorkSource Program Managers
Workforce Development System Partners

CC: WorkSource Applications Change Control Board

FROM: Scott Wheeler

SUBJECT: Service Catalog Changes, Deactivated Services

Purpose:

To notify SKIES users that the WorkSource Standards and Integration Division (WSID) has deactivated the six SKIES services listed below. The services listed below will no longer be available for selection in SKIES but will still be historically documented in reports.

Action Required:

The deactivation of these services may require an update to desk aids, training manuals or procedures. Please contact your local SKIES trainer for guidance.

Summary:

As of **04/23/2012** the following services have been deactivated:

- REFERRAL TO OTHER SERVICES
- TAP WORKSHOP
- MILITARY SPOUSE CAA TRAINING
- CONTINUOUS ENGAGEMENT
- RE-ENTRY JOB CLUB
- RE-ENTRY ORIENTATION

These services were deactivated based on analysis of each service and consideration of feedback received on the services.

The full analysis of these services is available on the [Inside WorkSource System Performance website](#).

Background:

The Services Catalog (formerly titled the Chart of Services) is the official list of SKIES services WorkSource staff use when serving job seekers. These services are also the source data for

performance and outcome measurement. WSID continuously reviews and analyzes services to ensure data integrity.

Please refer to [WIN-0010](#) for more information on the process WSID uses to administer changes to SKIES services contained in the [Services Catalog](#).

Website:

System Performance Website

http://www.wa.gov/esd/1stop/system_performance/default.htm

Add/Change SKIES Service Request Form:

http://worksourceforms.wa.gov/SKIES_services/default.htm

Direct Inquiries To:

Scott Wheeler

swheeler@esd.wa.gov

(360) 725-9500