



**Workforce Innovation and Opportunity Act Policy**  
**Employment System Administration and Policy**

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Washington envisions a nationally recognized fully integrated One-Stop system with enhanced customer access to program services, improved long-term employment outcomes for job seekers and consistent, high quality services to business customers. In order to achieve this vision, Employment System Administration and Policy sets a common direction and standards for Washington's WorkSource system through the development of WorkSource system policies, information memoranda, and technical assistance.

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**Policy Number:** 5611  
**To:** Washington WorkSource System  
**Effective Date:** July 1, 2015

**Subject:** Governor's Procedures for Determining Training Program Eligibility

1. **Purpose:**

To communicate the Governor's procedures for determining training provider and program eligibility to receive Workforce Innovation and Opportunity Act (WIOA) Title I Individual Training Accounts and to train dislocated workers receiving additional Unemployment Insurance (UI) benefits under the state's Training Benefits (TB) Program.

2. **Background:**

The Governor's procedures for determining training program eligibility sets forth Washington's policy for determining the eligibility of training providers and their programs to receive WIOA Title I Individual Training Accounts, and to train dislocated workers receiving additional UI benefits under the state's TB program.

Washington's [Eligible Training Provider \(ETP\) list](#) can be found on [Washington Career Bridge](#).

3. **Policy:**

Pursuant to action by the Workforce Training and Education Coordinating Board (WTECB) at its May 28, 2015 meeting, the ETP procedures and requirements in Workforce Investment Act (WIA) Title I-B Policy 3635 for Program Year 2014 are extended for the first program year under WIOA (July 1, 2015 to June 30, 2016).

Local Workforce Development Boards (LWDBs) are required to use these procedures to determine training provider and program eligibility during Program Year 2015. The WTECB, on behalf of the Governor, is expected to modify the procedures in Program Year 2016 to fully align with WIOA.

## WIOA Title I Policy 5611 – Governor’s Procedures for Determining Training Provider Eligibility

### 4. **Definitions:**

None.

### 5. **References:**

- WIOA Section 116(c)(4)
- WIOA Section 122
- Proposed 20 CFR 680.400-530
- [Training and Employment Guidance Letter \(TEGL\) 41-14](#)

### 6. **Supersedes:**

WIA Title I-B Policy 3635

### 7. **Websites:**

[http://www.wa.gov/esd/1stop/policies/wioa\\_title1.htm](http://www.wa.gov/esd/1stop/policies/wioa_title1.htm)

<http://www.careerbridge.wa.gov>

### 8. **Action:**

Local Workforce Development Boards and their contractors, as well as Employment Security Regional Directors, should distribute this policy broadly throughout the system to ensure that WorkSource System staff are familiar with its content and requirements.

### 9. **Attachments:**

None.

### **Direct ETPL Inquiries To:**

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