

newSource

TECHNICAL ASSISTANCE, EDUCATION & SUPPORT

WorkSource Standards & Integration Division

Announcements & Updates

Career Bridge Tip

Need instant access to the state's Demand-Decline List? It's easy! From the [home page](#), click on Career Bridge's "Explore Careers" box. (The list is the second item on the landing page below the Career Quiz.) Got a Career Bridge question? Contact Marina Parr at mparr@wtb.wa.gov

Policy Advisory Committee Update

The Policy Advisory committee (PAC) met on October 18 and 19 at WorkSource Affiliate Auburn. The meeting focused on two policy topics: business services/labor exchange and the customer complaint process. The groups also reviewed initial work on the Local Integrated Workforce Plan (LIWP) and discussed revising WSID's public comment and policy distribution process to increase coordination with the PAC.

Occupations in Demand List Methodology

LMEA recently released new methodology for the Occupations in Demand list for review and comment. The new methodology stays in compliance with [RCW 50.22.155](#) by identifying occupations that are in demand, balanced and in decline. LMEA will release the list to the WDCs for their further review and adjustments after incorporating any changes based on feedback received prior to the October 26 deadline.

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Implementation Reviews Being Scheduled

WSID's Grants Administration unit is scheduling implementation review visits in local areas that have relatively new discretionary funds. The purpose of the visits is to ensure that local areas are proceeding in enrolling participants and expending funds and to provide technical assistance as necessary. The focus of the reviews will be newer contracts like the OJT and Community Partnership National Emergency Grants and WIA 10% projects around Job Creation and Retention and Aerospace. The review team will also be following up on implementation of state WIA Policy 3705, which encompasses WIA-funded self-employment training, to ensure local areas are compliant.

Local Integrated Workforce Plan Update

WSID and WTECB staff has been working intently on draft guidance for the 2013-17 Local Integrated Workforce Plan (LIWP) with the goal of having a final package before the Workforce Board for action at the November 15, 2012 meeting. The WSID-WTECB team recently released an email offering local areas a small window of opportunity (October 23 to October 29) to review and provide feedback on the draft guidance before finalizing it for Workforce Board action.

Invoices Processed for Payment

The Grants Administration unit processed 121 invoices for payment in the first quarter of PY 2012. As a reminder, you can submit A-19s and supporting documentation electronically as long as the e-signature on the A-19 matches that of the authorized signer. You may continue to submit A-19s and supporting documents in paper form if you choose, but e-submission is demonstrably faster. As a useful tip, ensure that A-19 requests and the required Invoice Expenditure Detail forms align with the line item budgets in your contracts to avoid having A-19s returned for correction which will delay processing those invoices.

WIA Policy 3260 (Allowable Cost and Prior Approval Requirements)

WSID issued WIA Policy 3260 Revision 2 concerning requests for approval of WIA purchases of \$5,000 per unit or more. The revision includes an updated approval form, updated contact information, and non-substantive changes to policy language. Per the revision, requests are to be directed to [Bob Isom](#) in the Grants Administration unit for review and recommendation to the WSID Assistant Commissioner for approval or disapproval. Requests must be accompanied by the updated request form, which is accessible and downloadable through a link embedded in the policy on [Inside WorkSource](#).

Department of Labor (DOL) Region 6 Comprehensive Review Update

The DOL ETA Region 6 monitoring report corresponding to the comprehensive program and fiscal review of Washington's DOL-funded programs was received by ESD on October 19th. WSID has issued a copy of the report to all WDCs. ESD is currently working on a plan to convene with state and local partners on state responses and, as necessary, corrective actions. A response to DOL is due no later than December 14, 2012. Additional information will be made available soon.